



THE UNIVERSITY OF THE WEST INDIES

Semester I Semester II Supplemental/Summer School

Examinations of December /April/May /July 2018

Originating Campus: Cave Hill Mona St. Augustine

Mode: On Campus By Distance

Course Code and Title: **ARCM6001 – FUNDAMENTALS OF ARCHIVES & RECORDS**

Date:

Time:

Duration: **3 Hours**

Paper No:

Materials required:

Answer booklet: Normal Special Not required

Calculator: Programmable Non Programmable
(where applicable)

Multiple Choice answer sheets: numerical alphabetical 1-20 1-100

Auxiliary/Other material(s) – Please specify:

Candidates are permitted to bring the following items to their desks:

Instructions to Candidates: This paper has 2 pages & 6 questions.

Candidates are reminded that the examiners shall take into account the proper use of the English Language in determining the mark for each response.

INSTRUCTIONS:

Candidates are required to answer **THREE (3)** Essay Questions. Answer **ONE (1)** Essay Question from **Section A** and **TWO (2)** Essay Questions from **Section B**.

The University of the West Indies

Course Code

20...../...../.....

DO NOT WRITE OR TYPE ON THE BACK OF THIS SHEET: USE ONE SIDE ONLY

INSTRUCTIONS: Each page must be signed by the First and Second Examiners, and where applicable the University and External Examiners. Completed forms should be handed to the Senior/Assistant Registrar (Examinations). Where applicable, the EXTERNAL EXAMINER is required to sign the question paper and return it with comments, if any, (on a separate sheet), to the Senior/Assistant Registrar (Examinations).

.....
First Examiner

.....
University Examiner (where applicable)

.....
Second Examiner

.....
External Examiner (where applicable)

Date: 20...../...../.....

Date: 20...../...../.....

SECTION A (each question worth 20 marks)

1. Discuss **FIVE (5)** ways that post modernism's theories and practices have broadened definitions of archival materials and made the archives relevant to Caribbean societies?
2. Archives are where memories are kept and History is made. Discuss this statement in light of the interacting roles of the following in the research and writing of history.
 - i. the Archives (as place),
 - ii. Archives (as memory),
 - iii. Archivist and
 - iv. Historian

SECTION B (each question worth 10 marks)

3. "From 'Keepers of the Record' to 'Archivists and Records Managers' to 'Record Keepers'." Give **FOUR (4)** ways in which the archival and records management professions have changed in view of the **THREE (3)** professional titles.
4. Elaborate on any **FOUR (4)** essential elements of an archival legislation as outlined by the International Council on Archives and discuss the extent to which they are reflected in any Caribbean archival legislation of your choice.
5. Describe the **THREE (3)** foundational principles that have guided archival practice since the French Revolution and discuss the **THREE (3)** ways the principles inform the arrangement and description of archival fonds.
6. Discuss the view that "An Archivist is Temple Priest, Prison Warden and Restaurant Waiter". Give **THREE (3)** reasons in support of your position.

END OF EXAMINATION

The University of the West Indies

Course Code

20...../...../.....

DO NOT WRITE OR TYPE ON THE BACK OF THIS SHEET: USE ONE SIDE ONLY

INSTRUCTIONS: Each page must be signed by the First and Second Examiners, and where applicable the University and External Examiners. Completed forms should be handed to the Senior/Assistant Registrar (Examinations). Where applicable, the EXTERNAL EXAMINER is required to sign the question paper and return it with comments, if any, (on a separate sheet), to the Senior/Assistant Registrar (Examinations).

.....
First Examiner

.....
University Examiner (where applicable)

.....
Second Examiner

.....
External Examiner (where applicable)

Date: 20...../...../.....

Date: 20...../...../.....