



Department of Library and  
Information Studies, University of  
the West Indies, Mona Campus,  
Kingston 7, Jamaica

# DLIS

## CONNECT

the DLIS newsletter

Volume 2, Issue 1

March 2019

## Editorial

Welcome to this issue of our electronic newsletter by which we intend to use to keep you informed of the activities and developments in the Department while at the same time collecting and disseminating information about matters of interest to members of the wider library and information profession.

The newsletter is issued once per year, in March and with occasional updates for matters that cannot wait until the next issue.

We hope you find the newsletter interesting and we invite you to share any ideas or suggestions you may have as to how it can be improved.

## Message from HOD



I am extremely pleased to have another edition of the Newsletter that offers information on the progress and work of the Department. The focus of this issue is to keep you abreast of the trends, and events in the Department and among the alumni. I am particularly pleased to inform you that in response to the trends in the library school environment, the DLIS is now offering four of its five degree programmes in the online mode as well as face-to-face. This pedagogical change has led to the upgrade of the Information Communication Technology infrastructure as well as the physical structure to accommodate the online learning. We have made programmatic changes to remain current and to ensure that our graduate have the knowledge and competencies to function effectively and efficiently in the information unit in which they will be employed. The DLIS is now offering an Archives and Records Management programme which provides a dedicated space for the academic analysis of Caribbean memory and recordkeeping practices, which are emerging out of the realities of the Caribbean experience. These are taught by our own experienced, committed and enthusiastic staff. Additional details of the Department's programme is provided on our newly created website. Read, enjoy, learn and share with others.

## INSIDE THIS ISSUE

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## Featured Staff Article: Excerpt from “Meet the IASL Board: Paulette Stewart”

By Paulette Stewart, Director: Latin America and the Caribbean



Paulette Stewart, PhD

Paulette Stewart is the Head of the Department of Library and Information Studies and a lecturer at The University of the West Indies, (UWI) Mona, Jamaica. Paulette has been working at UWI since 2004. At the UWI she develops and teaches courses which includes School Libraries, Information Literacy and Research Methods in library and information studies.

During 2004 to 2010 she was the Chair of the Schools Section of the Library and Information Association of Jamaica. In this position she planned and executed seminars and workshops for school librarians. One of the outstanding activities during this time, was the hosting of the first National Forum on School Libraries, under the theme, “*The Role of School Libraries in a Transformed Education System*” held at the Jamaica Conference Centre, Kingston in 2006. The then Minister of Education, The Honorable Maxine Henry

In 2012, Paulette was nominated the Director for Latin America and the Caribbean. She is currently serving in this capacity.

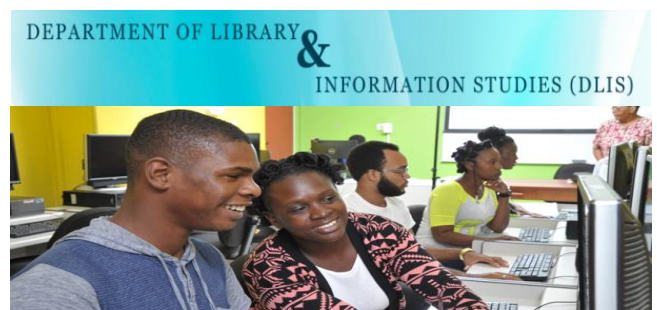
She has represented the members at many IASL Board Meetings and have encouraged school librarians and faculty of library schools to become members of the Association.

The highlight of her tenure was the first regional conference that she hosted on July 12-15, 2016 at The UWI, under the theme, “*Unlocking the Full Potential of the 21st Century School Library: Emerging Trends for Librarians and Users*”. Participants numbered 110 and represented Antigua, the Bahamas, Belize, Dutch St. Maarten, Jamaica, Qatar, St Lucia, and Trinidad and Tobago. Paulette finds it a pleasure to serve on the IASL Committee and will continue to advocate for school librarians and school libraries.



Paulette Stewart representing Jamaica at the Opening Ceremony the 42nd IASL Annual Conference held in Bali, Indonesia, 26-30 August 2013

See full article at [https://iasl-online.org/resources/Documents/newsletter/IASL\\_Newsletter\\_January19.pdf](https://iasl-online.org/resources/Documents/newsletter/IASL_Newsletter_January19.pdf)



## Featured Staff Article: Excerpt from “Preserving Memories Significance of Archives and Records Management”

by Stanley Griffin



Stanley Griffin, PhD

Every day, in our daily living, business transactions, and social interactions, we create memories. In so doing, we try to document aspects of our lives that we consider valuable. The work email, lunch receipt, that perfect selfie, the business contract, office correspondence, the love letter, or the membership card all form part of a person's activities that inform their memories.

The ability to remember, and forget, is an asset we so easily take for granted these days. Yet, the success of our professional and personal lives is dependent on what we choose to remember and how we use and manage our memories.

Managing these records is done by the Archivist and Records Manager. Created as part of a transaction, a relationship, or an interaction, records are fixed representations of the occurrences between two or more parties. An unsigned contract is not a record of a business partnership, neither is a well-written but undelivered love letter.

### FOUNDATION OF SOCIETY

Records are the foundation of every society. Whether from a literate culture, with its early writings or sketches,

or from an oral tradition with its stories, songs and rhythms records give information how an individual, a family, a business perceives itself and operates.

Records provide tangible proof of the experiences of the past, give an appreciation for the way things are currently, and influence the way we will do things in the future. Where there are no records, there are ruptures to the cultural, economic, social, and political well-being of a person and a society. This happens so very often in our technologically advanced world, where one's 'stolen' identity results in loss of rights, with financial, legal, and even cultural consequences.

See full article at <http://jamaica-gleaner.com/article/art-leisure/20181104/preserving-memories-significance-archives-and-records-management>

*Stanley Griffin, PhD, is a lecturer in the Department of Library and Information Studies in the Faculty of Humanities and Education at the University of the West Indies, Mona. This article is one in a series that seeks to promote and highlight the impact of the arts and humanities on the individual's personal development and career path.*



## Featured Student Article: Excerpt from “Regional Approaches to Disaster Recovery and Heritage Preservation Report”

by Desaray Pivott-Nolan



The International Council on Archives (ICA) and the Caribbean Archives Association (CARBICA) in collaboration with the Government of Sint Maarten, hosted a four day working conference entitled “Regional approaches to disaster recovery and heritage preservation” in the New Government Administration building of Sint Maarten from July 30th to August 2nd 2018.

The conference involved approximately twenty-two (22) countries and representatives from various arms of the cultural heritage field such as archives, archaeology, libraries, museums, built heritage and intangible heritage, to allow them to share their experiences in the aftermath of hurricanes Irma, Maria and Jose in 2017 and explore the possibility of strengthening support for each other in the event of future disasters, through the creation of a Caribbean Heritage Protection Network.

As the name states, the conference sought to not only address the preservation of archival documents but also heritage materials including museums, monuments and intangible cultural heritage all of which are at risk during times of disaster and all of which need to be given increased levels of protection to preserve the cultural foundation of nations.

*“Experiencing the, “Regional Approaches to Disaster Recovery and Heritage Preservation” conference has led me to have a greater appreciation of not only archival materials and their value, but also of other related fields such as archaeology and intangible cultural heritage. ”*



New Government Administration building of Sint Maarten

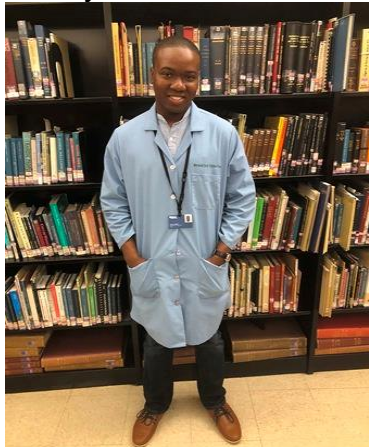
See full pdf version at  
<https://www.mona.uwi.edu/dlis/students>

*Desaray Pivott-Nolan is a Masters student in the Archives and Records Management Programme and was the Departments’ “New Professional” for 2018.*

DEPARTMENT OF LIBRARY & INFORMATION STUDIES (DLIS)

## Featured Student Article: Excerpt from “Processing Found Material: The Martha Gayle Collection”

by Natiba Guy-Clement and Demar Ludford



Demar Ludford, Student

Archives acquire materials in a myriad number of ways; it could be through outright purchases, materials bequeathed by planned giving or estates; or donations from collectors who've run out of space, time or energy to continue their pursuits. There are those other times when people find material that they deem not useful to them but of enough sentimental or historical value that makes throwing items in the trash not an option.

The Martha Gayle Collection falls into the latter category. Donated by George Camarda in 2016; it documents the life of a Caribbean immigrant Martha Gayle and her niece Daisy Parnell who lived in Brooklyn in the 1940's through the year 2000.



Martha Gayle Portrait

To process this collection we were fortunate enough to host Demar Ludford, an Archives and Records student intern from the University of the West Indies, Mona campus in Jamaica. Demar is also a Research Officer at the National Library of Jamaica and the perfect fit to bring some much needed context to the story of Gayle.

Over the course of 6 weeks, Demar was tasked with arranging and describing the collection and conducting some genealogy research, to be able to provide context and piece together Gayle's story.

### **Q. What was the most difficult part of processing this collection?**

*A. The most challenging part of this collection I would say was the arrangement section of the processing. The bulk of this collection is mainly textual based and there were quite a few documents that I had to try and see where the best place for it would be...*

*See full article at <https://www.bklynlibrary.org/blog/2018/08/02/processing-found-material>*

*Demar Ludford is currently a Masters student in the Archives and Records Management Programme in the DLIS.*



## Seminars, Workshops, Public Lecturers

...

### UNESCO/UWI Pilot Initiative on Media and Information Literacy (MIL) Workshop

On July 24-26 2018, the Department's strategic objective which is to build value-added relationships with International partners was realized when the DLIS partnered with UNESCO and conducted a three-day workshop on Media and Information Literacy (MIL). UNESCO provided US\$4, 992.08 to assist with the execution of the workshop. The purpose of the workshop was to enhance participants' knowledge, skills and attitude of Media and Information Literacy (MIL).

### "Media and Information Literacy Levels at the Exit Stages of the Education System in Jamaican Schools: A Survey."

On Tuesday, October 16, 2018, the DLIS presented the findings from a UWI grant funded study entitled: "Media and Information Literacy Levels at the Exit Stages of the Education System in Jamaican Schools: A Survey." The function was hosted by the DLIS in the UWI Library's Multi-Functional Room and saw in attendance, key stake holders in the Jamaican education system, such as librarians, teachers, school leaders, students, etc. A second such presentation will take place in January, 2019 at the Western Jamaica Campus of the UWI.



*Dr. Paulette Stewart Addressing Youths at the MIL Workshop*



*Mark-Jeffery Deans Addressing Youths at the MIL Workshop*

### Kenneth E Ingram 5th Memorial Lecture Series "Once Upon A Time is Now! Reclaiming and Preserving Storytelling as Caribbean Memory"

On Thursday November 8, 2018 The Department of Library and Information Studies in collaboration with the Mona Library, the National Library and the Dept. of History and Archaeology hosted the Kenneth E Ingram 5th Memorial Lecture Series "Once Upon A Time is Now! Reclaiming and Preserving Storytelling as Caribbean Memory.



Key note Presenter was Dr. Amina Blackwood-Meeks, Storyteller, Orator - Edna Manley College of The Visual and Performing Arts.



*From Left to right, Dr. Paulette Stewart, HOD DLIS, Mr. Mark-Jeffery Deans, Librarian DLIS, Youth Participant, Ms Katherine Grigsby; Director and Representative; UNESCO Office in Kingston*

## STAFF RESEARCH AND PUBLICATIONS

Baker-Gardner, Ruth. "The Library and Information Association of Jamaica's Professional Development Workshops for School Librarians." *Library & Information Association of Jamaica Bulletin*, no. 2, 2018, pp. 67–102.

Baker-Gardner, Ruth and Paulette Stewart (2018). "Educating Caribbean Librarians to Provide Library Education in a Dynamic information Environment" In *Changing the Scope of Library Instruction in the Digital Age*. Swati Bhattacharyya Ed. IGI Global, 2018. 198-237.

Stewart, Paulette. *An Analysis of the Jamaican Grades 1-6 Curriculum for the Development of a Media and Information Literacy and intercultural Dialogue Cross-Curriculum*. International Association of School Librarianship. ProQuest Central 1931662813. (2017): 275-292.

Stewart, Paulette. *School Library Design, Facilities and Resources for Sustainable Cognitive and Social Development of Students: An Evaluative Case Study*. *School Libraries Worldwide*. Vol. 24 No. 2 July 2018.

Stewart, Paulette and Kerry-Ann Rodney-Wellington (2017). *Multimedia and Cognitive Ability: Teacher Librarians' Perception of Cognitive Effects of Multimedia Learning in Selected School Libraries in the Caribbean*. *Caribbean Journal of Education*. Vol. 39 Nos. 1&2, pp. 95-131



## STUDENTS' RESEARCH IN PROGRESS



*Samara Reynolds: A Survey of Employers' Perception of the Employability Skills of Recent Graduates of a Library School in Jamaica.*

*Lisa Gaye Vernon: An Evaluative Case Study of The Hall of Residence Librarian Programme at a University in Jamaica*

*Denise Hunter: Research and the Role of Academic Libraries in the Caribbean in Supporting Social and Infrastructural Development in the Region.*

*Simone Harrison: The Methodology Used to Deliver Information Literacy Instruction by a Select Group of Academic Librarians: A Case Study*



## Programmes Currently Offered in the Department

### Undergraduate

#### Programmes

- BA in Librarianship
- BA in Information Studies
- Minor in Information Studies

### Graduate Programmes

- MA in Library & Information Studies
- Master in Library & Information Studies
- MA in Archives & Records Management
- MPhil in Library & Information Studies

For further information, visit the Department's website at <https://www.mona.uwi.edu/dlis/>



Mrs. Garwood, DLIS Library Assistant shows new ZOOM technology in use

## ***Teaching Resources***

### **Virtual Conference Room**

The Department now offers all programmes via dual modality. Video-conferencing codecs (Life-size and Polycom) are used with ZOOM to host virtual interactive lectures and meetings with students.

## ***Work of the Department***

### **New Programmes**

In keeping with the mandate to constantly upgrade the offering of the Department to reflect the University's Strategic Plan and cater to the demands of the workplace, the Department of Library and Information Studies (DLIS) developed three new programmes which are currently being offered, these are:

- Bachelor of Arts in Librarianship (*online and face to face*)
- Bachelor of Arts in Information Studies (*online and face to face*)
- Master of Arts in Archives and Records Management (*online and face to face*)





Members of the Executive

**UNIVERSITY OF THE  
WEST INDIES  
LIBRARY & INFORMATION  
STUDENT SOCIETY  
(UWI-LISS)**

In 2018 the University of the West Indies Library & Information Student Society (UWI-LISS) gained official club status.

**Members of the executive,** from far left; Juliet Fuller (Secretary); Jasheka Robinson (Public Relations Officer); Staceyann Gentles-Dixon (President); Althea Latty (Vice President).

**Goals of the Society**

General Goal: To promote an awareness of library and information work.

**Specific Goals**

- A. To provide varied library and information related experiences geared towards the development of students in the field;
- B. To provide a forum for sharing and learning about trends and issues in the field;
- C. To provide opportunities to meet other persons engaged in or interested in the many facets of librarianship;
- D. To promote a wider knowledge of library associations locally, regionally and internationally;
- E. To provide opportunities for library and information students to make an impact in surrounding communities.



Sale Out!!at Club Fusion 2018

*“Cupcakes were the order of the day. They kept the customers buying and the executive smiling”*



Sale Out!!at Club Fusion 2018

*“When all is done, we can still have fun!!”*

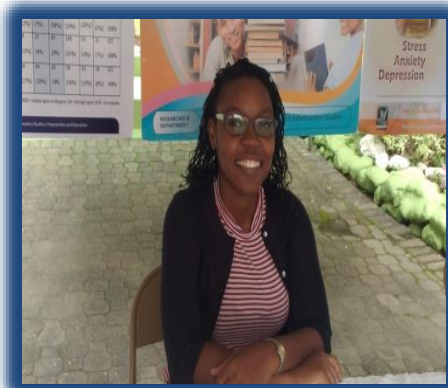
## *“Capturing” the Day’s Activities and Events at the DLIS Booth on Research Day 2018*



*Students accessing information on the  
Department’s offerings*



*DLIS student Fiona Hutchinson providing  
information from the DLIS brochure*



*Posing for the Camera on research Day DLIS  
student Samantha Porter*



*DLIS student Shatoya Miller providing  
information from the DLIS brochure*

*DLIS student Juliet Fuller and Shatoya  
Miller taking a “breather” on the day*



***“Capturing” the Day’s Activities and Events  
DLIS Staff Retreat 2018 at Gloria’s Downtown***



*DLIS Staff members on the deck*



*What a dish “curried shrimp”*



*Dr. Stewart hands over a well-deserved appreciation award to Mrs. Hyacinthi Brown for her service to the Department.*



*En vogue on the runway*



*What a catch “big fish”*



*Adjunct lecturers relax and prepare for their meal.*

**Meet the DLIS Faculty and Staff (in alphabetical order from left to right)**



*Dr. Ruth Baker-Gardner,  
Lecturer*



*Mr. Mark-Jeffery Deans,  
Librarian*



*Mrs. Natoyna Garwood  
Library Assistant*



*Dr. Stanley Griffin,  
Lecturer*



*Dr. Rosemarie Heath,  
Lecturer*



*Mr. Barrington Jackson  
Senior Office Attendant*



*Mrs. Carlene Jacobs,  
Senior Administrative Assistant*



*Ms. Jeleasa Palmer,  
Office Attendant*



*Dr. Paulette Stewart  
Head of Department*



*Ms. Angella Wilson,  
Senior Secretary*



*Dr. Yan Wu,  
Lecturer*



## CALENDAR OF EVENTS

### ACURIL ANNUAL CONFERENCE 2019

**Place:** Oranjestad, Aruba

**Time:** June 2-6, 2019

Further information, see

[https://drive.google.com/file/d/1m\\_qcUHzDhcwtnBmFiHDanmlCjWB5V5sQ/view](https://drive.google.com/file/d/1m_qcUHzDhcwtnBmFiHDanmlCjWB5V5sQ/view)

### ALA ANNUAL CONFERENCE 2019

**PLACE:** Washington, D.C.

**Time:** June 20-25, 2019

For further details, see

<http://www.ala.org/aboutala/offices/iro/iroactivities/alaannualconference>

### IASL CONFERENCE 2019

**Place:** Dubrovnik, Croatia,

**Time:** October 21-25, 2019.

For further details, see:

<https://iasl-online.org/meetings/index.html>

### IFLA 85th General Conference 2019

**Place:** Athens, Greece

**Time:** August 24-30, 2019

For further details, see: <https://2019.ifla.org/>

## Smart Students' Corner!!



**What is plagiarism?** For our purposes, plagiarism is most clearly defined as submitting or using the ideas, words, images, code, music, or other work of others as though it were your own.

### What does plagiarism include?

- **Copying or paraphrasing** from books or other sources without citing it properly.
- **Copying** work from another student.
- **Working** as a group on projects where the instructor requires individual work.
- **Buying** or copying entire papers or projects done by others.
- **Altering** information or data.
- **Using** misleading references.
- **Resubmitting** previously evaluated work of your own without the consent of your current instructor (e.g., submitting work, even if you have revised it, that you have previously submitted in a different course).

**How to avoid plagiarism?** When you use ideas that are not your own, you need to indicate that to your reader, whether or not you change the words.

#### References

- MacMillan, Margy, and Suzanne Evans. *Avoiding Plagiarism What Is Plagiarism? When You Use Ideas ...* 2010, [www.mtroyal.ca/library/files/help/Guide to Avoiding Plagiarism.pdf](http://www.mtroyal.ca/library/files/help/Guide%20to%20Avoiding%20Plagiarism.pdf).  
“12,759,458 Royalty Free Vector Images.” *VectorStock*, [www.vectorstock.com/](http://www.vectorstock.com/).