

THE UNIVERSITY OF THE WEST INDIES
MONA CAMPUS
DEPARTMENT OF LIBRARY & INFORMATION STUDIES

Tel: (876) 927-2944
 Fax: (876) 970-4903
 OUR REFERENCE

E-mail: dlis@uwimona.edu.jm

MONA, KINGSTON 7
 JAMAICA

RESUME OF STUDENT BEING PLACED AT LIBRARY FOR INTERNSHIP

ID Number

Last Name First Name Initial

Nationality D.O.B Sex

Tel.: Cell#: Cell#: Email

Date Admitted into DLIS Programme Year/Level

Title of Courses Completed

Select Course	Select Course
Select Course	
Select Course	Select Course
Select Course	Other
Select Course	Other
Select Course	Other
Select Course	
Select Course	Other
Select Course	Other

Courses Being Taken Currently

Other Qualifications

Previous Library Experience

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Previous Library Experience

Computer Programmes Known:	Basic	Intermediate	Advance
Word	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Excel	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Access	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Power Point	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Data Entry (Win Isis)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Database Creation (Win Isis)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Web page Design	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
KOHA Library Software	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ALEPH	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>