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**THE UNIVERSITY OF THE WEST INDIES**

Semester I  Semester II  Supplemental/Summer School

**Examinations of December**  **/April/May**  **/July**  **2018**

Originating Campus: **Cave Hill**  **Mona**  **St. Augustine**

Course Code and Title: **LIBS3702 – PRESERVATION MANAGEMENT FOR LIBRARIES AND INFORMATION UNITS**

Date:

Time:

Duration:

**2 Hours**

**Paper No:**

Materials required:

**Answer booklet:** Normal  Special  Not required

**Calculator:** Programmable  Non Programmable

*(where applicable)*

**Multiple Choice answer sheets:** numerical  alphabetical  1-20  1-100

Auxiliary/Other material(s) – Please specify:

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**Candidates are permitted to bring the following items to their desks:**

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**Instructions to Candidates: This paper has 8 pages & 16 questions.**

**Candidates are reminded that the examiners shall take into account the proper use of the English Language in determining the mark for each response.**

**YOU ARE REQUIRED TO ANSWER ALL QUESTIONS  
IN THE SPACE PROVIDED.**

The University of the West Indies

Course Code

20.../.../...

DO NOT WRITE OR TYPE ON THE BACK OF THIS SHEET: USE ONE SIDE ONLY

INSTRUCTIONS: Each page must be signed by the First and Second Examiners, and where applicable the University and External Examiners. Completed forms should be handed to the Senior/Assistant Registrar (Examinations). Where applicable, the EXTERNAL EXAMINER is required to sign the question paper and return it with comments, if any, (on a separate sheet), to the Senior/Assistant Registrar (Examinations).

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First Examiner

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University Examiner (where applicable)

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Second Examiner

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External Examiner (where applicable)

Date: 20.../.../.....

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1. Differentiate between preservation and conservation. (2 marks)

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2. What is a grant proposal? (1 mark)

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3. Write a concise statement explaining each of the following section of a budget proposal: (5 marks)

a. Sponsor appeal

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b. Needs statement

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Date: 20...../...../.....









12. Explain **THREE (3)** challenges of digital preservation. (3 marks)

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13. Name and explain **TWO (2)** methods of digital preservation. (2 marks)

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14. Why should archives maintain obsolete technologies yet keep abreast of new ones in audio visual digitization? Explain. (2 marks)

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15. Name and explain **TWO (2)** local factors that influence metadata quality. (2 marks)

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16. Explain **ONE (1)** benefit of a contingency plan. (1 mark)

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**END OF PAPER**

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