THE UNIVERSITY OF THE WEST INDIES

Semester l ☒ Semester II ☐ Supplemental/Summer School ☐

Examinations of December ☒ /April/May ☐ /July ☐ 2018

Originating Campus: **Cave Hill** ☐ **Mona** ☒ **St. Augustine** ☐

Course Code and Title: **LIBS6106 – MANAGEMENT OF LIBRARIES AND INFORMATION UNITS**

Date: Time:

Duration: **3 Hours**   **Paper No:**

Materials required:

              Answer booklet: Normal ☒   **Special** ☐   **Not required** ☐

              Calculator: Programmable ☐   **Non Programmable** ☐
              (where applicable)

Multiple Choice answer sheets: **numerical** ☐ **alphabetical** ☐ **1-20** ☐ **1-100** ☐
Auxiliary/Other material(s) – Please specify:

Candidates are permitted to bring the following items to their desks:

Instructions to Candidates: This paper has 2 pages & 6 questions.

Candidates are reminded that the examiners shall take into account the proper use of the English Language in determining the mark for each response.

ANSWER THREE (3) QUESTIONS.

1. (a) Discuss the meaning of "Management."

   (b) Explain Max Weber's Bureaucracy and say how applicable this theory is in the management of a type of library or information unit of your choice.

2. Given the highly technological environment within which managers of libraries and information units now function:

   (a) Discuss **FOUR (4)** challenges that a manager of a Caribbean library or information unit is likely to face in the 21st Century.

   (b) Provide **ONE (1)** possible solution for each challenge mentioned in 2(a).

3. (a) Explain what is meant by 'Budgeting.'

   (b) Using examples, discuss **FOUR (4)** ways in which budgeting is key to the successful operation of Caribbean libraries and information units.

4. (a) Explain what is meant by the term, "New Public Management, NPM."

   (b) Discuss the feasibility of implementing NPM in libraries and information units. Illustrate your answer with reference to Caribbean libraries and information units.

5. According to Stueart and Moran, there are **FIVE (5)** major factors that push the reorganization of libraries and information units. Discuss these factors in relation to the future of libraries and information units.

6. It is said that there is always a gap between the new employee's ability and the present job demands.

   (a) Discuss **FOUR (4)** ways in which the Manager of a Government Records Centre may reduce the gap between the employee's ability and job demands.

   (b) Discuss **TWO (2)** clear benefits of reducing such a gap.

END OF EXAMINATION

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First Examiner   Second Examiner

Date: 20…./…./…   Date: 20…./…./…

DO NOT WRITE OR TYPE ON THE BACK OF THIS SHEET: USE ONE SIDE ONLY
INSTRUCTIONS: Each page must be signed by the First and Second Examiners, and where applicable the University and External Examiners. Completed forms should be handed to the Senior/Assistant Registrar (Examinations). Where applicable, the EXTERNAL EXAMINER is required to sign the question paper and return it with comments, if any, (on a separate sheet), to the Senior/Assistant Registrar (Examinations).

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First Examiner   University Examiner (where applicable)

…………………………….   …………………………………………..
Second Examiner   External Examiner (where applicable)

Date: 20…../…../……   Date: 20…../…../……