



THE UNIVERSITY OF THE WEST INDIES

Semester I Semester II Supplemental/Summer School

Examinations of December /April/May /July 2009

Originating Campus: Cave Hill Mona St. Augustine

Mode: On Campus By Distance

Course Code and Title: LIBS6501 - INFORMATION TECHNOLOGY I

Date: Time:

Duration: **3 Hours**

Paper No:

Materials required:

Answer booklet: Normal Special Not required

Calculator: Programmable Non Programmable
(where applicable)

Multiple Choice answer sheets: numerical alphabetical 1-20 1-100

Auxiliary/Other material(s) – Please specify:

Candidates are permitted to bring the following items to their desks:

Instructions to Candidates: This paper has 8 pages & 30 questions.

Candidates are reminded that the examiners shall take into account the proper use of the English Language in determining the mark for each response.

YOU ARE REQUIRED TO ANSWER ALL QUESTIONS. PLEASE WRITE ANSWERS IN THE SPACES PROVIDED ON THE QUESTION PAPER.

1. Briefly explain why the Internet is also called the “*Network of Networks*”. (2 marks)

ID # _____

2. Identify **TWO (2)** important characteristics of a client/server network. (2 marks)

3. Give the full names for the abbreviation TCP/IP. (2 marks)

4. Identify **FOUR (4)** main components of a network. (4 marks)

5. Identify **TWO (2)** choices in the broadband range, which a Caribbean library has for connecting to the Internet. (2 marks)

6. Define an operating system and briefly explain its role in the functioning of a computer system. (3 marks)

ID # _____

7. A database management system is a software package which facilitates the following :
(5 marks)

- a) _____
- b) _____
- c) _____
- d) _____
- e) _____

8. Give a definition of each of the following: FIELD, FILE, RECORD in a database: (3 marks)

9. Give a definition of a primary key in a database and give **ONE (1)** example of such a key.
(3 marks)

10. What are the **FOUR (4)** basic steps of the “boot process”? (4 marks)

ID # _____

10. Identify **TWO (2)** utility programs which are included in the Windows Operating system and state the role of each program. (4 marks)

11. Give a definition of the motherboard of a personal computer. (1 mark)

12. Today microprocessor speeds are usually expressed in **gigahertz (GHz)**, -
_____ of cycles per second.

13. Identify **THREE (3)** features of a computer which you would use in assessing the image quality of a monitor. (3 marks)

14. Outline the steps in the process of using Microsoft Word to create a Table of Contents for a document. (6 marks)

ID # _____

16. Identify **THREE (3)** three graphic file formats which you would insert in a PowerPoint presentation. (3 marks)

17. Identify an audio file format which you would insert in a PowerPoint presentation. (1 marks)

18. Identify **FOUR (4)** basic tags which each HTML document should have. (4 marks)

19. Identify **SEVEN (7)** major components which are housed within the System Unit of a personal computer. (7 marks)

ID # _____

20. State the full name of the acronym USB and briefly explain the main reason for its popularity. (2 marks)

21. State the full name of the acronym BIOS and briefly explain its function. (2 marks)

22. Identify **THREE (3)** views in PowerPoint, presentation software. (3 marks)

23. Identify **ONE (1)** rule which can be used to produce an effective layout of a PowerPoint slide. (1 mark)

24. What is a cell in a spreadsheet? How is a cell referenced? (2 marks)

25. Outline the steps in the process of introducing a monthly or weekly “Series” into an Excel spreadsheet. (2 marks)

26. You have calculated the grades for your students out of a total of 40 marks and now need to convert these marks out of 15. Give the Excel formula which you would use to do the conversion of the data in cell B2. (2 marks)

27. Outline the formula which you would use in Excel for generating the average of the non-blank cells A1 to A9 in cell A10. (2 marks)

ID # _____

28. What harm can hackers cause to computer networks and systems? (3 marks)

29. What is a firewall? How does it keep a computer safe from hackers?

30. Identify **THREE (3)** types of viruses from which there is need to protect a personal computer connected to the Internet?

END OF PAPER