# THE LIBRARY

# MONA

## Year ending July 31, 2011



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**MLS** *SUNY, Albany* – **Campus Librarian**

# *Overview*

T he year under review was a particularly challenging one for the Library but amidst these challenges there were important achievements. The Library continued to utilize innovative measures to create public spaces and to upgrade and remodel facilities while at the same time maximizing the use of storage areas. With strong commitment from staff members many targets for the 2010/2011 academic year were achieved.

Users of the Library benefitted from ongoing renovations to the facilities and the reconfiguration of spaces in the Science and Medical Branch Libraries, and the construction of a new Law Library in the Faculty of Law building. The continuing upgrades resulted in increased seating capacity, provision of spaces for group and individual study, improvement in computer facilities, and the provision of specialized spaces for postgraduate students. As a result of these upgrades the Library now provides 271 computers for student access, 440 electrical outlets, and wireless connectivity for personal laptop computers, while seating has increased by 20% since July 2010.

Central to the impact of these developments is a cadre of trained staff with effective customer service skills, so staff development and training were key focus areas to improve administrative efficiency and service throughout the Library system. The Library continued to build its collection of electronic material by providing access to approximately 46,

165 electronic journals and 3,882 electronic books. Usage of the databases increased significantly, an indication of the direction that users are moving in. Correspondingly, loans of print material have been decreasing. In June 2011, the Library established a Marketing Team whose mandate is to communicate to the academic community the services and resources offered by the Library. Digitization of material from the Special Collections continued. Some 300 rare maps were digitized during the year under review. Systems librarians across the University campuses worked to complete UWILinC, a common interface for accessing information. With the availability of UW*ILinC* the campus community will have access to a "state of the art" search and discovery interface which allows users to search simultaneously the print, electronic, and digital collections from all four campuses.



## WORK OF THE DEPARTMENT

### New Students Orientation

Close to 1000 students attended orientation sessions comprising a 30-minute PowerPoint presentation on the library and its resources followed by a tour of the Main Library. The tours were conducted by

well-trained peer tour guides. At the end of the sessions students were provided with book marks detailing the library services and opening hours. In September 2010, the Library, in collaboration with MITS, sent individual emails to incoming students to attend OPAC and database training sessions realizing excellent response. In addition, in an effort to put new students at ease, staff members in public service areas of all libraries wore **ASK ME** pins inviting students to approach staff members with questions and problems.

## Loan Statistics

The overall loan statistics continue to reflect a decline in all areas with only an increase in Reading Room loans during the extended hours. This is no doubt attributable to the use of alternative resources such as databases, e-books, on-line journals and the Internet. As demonstrated from one of the most popular database, EbscoHost usage has increased by 37%. SCIENCEDIRECT to which UWI libraries have a joint subscription reflected increased usage across the campuses from 42,859 to 132,715 hits.

## Loan Statistics for Printed Materials

| Library | O/N | RR | Openshelf | Periodicals | Total |
|---|---|---|---|---|---|
| Main | 37,885 | 12,778 | 35,919 | 1,609 | 88,191 |
| Medical | 1,845 | 828 | 3,032 | 585 | 6,290 |
| Science | 14,155 | 2,473 | 7,932 | 149 | 24,709 |
| Law | 1,687 | 454 | 194 | 8 | 2,343 |
| WJC | 1,433 | 579 | 775 | – | 2,787 |
| **Grant Total** | **57,005** | **17,112** | **47,852** | **2,351** | **124,320** |

# EBSCOHOST DATABASE USE STATISTICS, 2009-2011

| Year | Month | Searches | Full Text Download | Abstract Download |
|---|---|---|---|---|
| 2009 | August | 11,498 | 1,642 | 4,026 |
| 2009 | September | 60,650 | 6,552 | 20,264 |
| 2009 | October | 113,310 | 14,902 | 34,077 |
| 2009 | November | 78,699 | 10,424 | 23,394 |
| 2009 | December | 16,965 | 2,491 | 5,195 |
| 2010 | January | 15,808 | 2,631 | 8,986 |
| 2010 | February | 99,456 | 19,145 | 81,704 |
| 2010 | March | 120,474 | 25,728 | 109,813 |
| 2010 | April | 85,783 | 15,790 | 63,094 |
| 2010 | May | 29,153 | 5,662 | 24,438 |
| 2010 | June | 45,926 | 11,170 | 49,985 |
| 2010 | July | 32,502 | 8,246 | 32,126 |
| **TOTAL** | | **710,224** | **124,383** | **457,102** |

| Year | Month | Searches | Full Text Download | Abstract Download |
|---|---|---|---|---|
| 2010 | August | 11,005 | 2,027 | 8,034 |
| 2010 | September | 51,939 | 14,521 | 76,932 |
| 2010 | October | 108,881 | 32,499 | 133,376 |
| 2010 | November | 82,162 | 20,500 | 83,353 |
| 2010 | December | 28,507 | 6,017 | 19,665 |
| 2011 | January | 21,059 | 5,606 | 26,861 |
| 2011 | February | 115,600 | 26,796 | 130,326 |
| 2011 | March | 140,570 | 27,876 | 127,291 |
| 2011 | April | 102,795 | 14,562 | 64,920 |
| 2011 | May | 45,960 | 3,841 | 22,729 |
| 2011 | June | 37,924 | 6,742 | 27,014 |
| 2011 | July | 63,219 | 9,947 | 27,694 |
| **TOTAL** | | **809,621** | **170,934** | **748,195** |

**Security of Library Material**

The Library secured funding through the auspices of UWI Development and Endowment Fund (UWIDEF) for the acquisition of a 3M Book Check Security System at the Main Library. Installation of the system was given a very narrow window and had to be done by December 31, 2010. Working in collaboration with Campus Projects Office, TELiCon, 3M Jamaica and UWIDEF, the Library was able to launch the system on January 18, 2011.

Tattle strips were applied to all books in the Main Library, except rare books, by the end of March 2011. This has had a tremendous impact on the work of the Loan and Reference Section not only in terms of staff efficiencies but also in customer satisfaction as now items not legitimately borrowed could be easily detected. Consequently the library attendant who checked books is now assigned other duties particularly in assisting with the speedy delivery of services in areas such as fetching RBC books and assisting clients in locating material on the open shelves.

**MONA INFORMATION LITERACY UNIT**

The academic year was another very productive one for the Mona Information Literacy Unit (MILU). The Unit endeavoured to ensure that all students were given training in the use of the catalogue and databases, and a greater effort was made to embed these key areas in training sessions requested by faculty. This type of training empowered students to access these resources at anytime and anywhere.

With the improvement of services to postgraduate students, a record number of postgraduates came to the Library for consultation on referencing and presentation of their theses prior to submission for examination. Additionally, a comparable number of theses to the previous year was received from the Office of Graduate Studies and Research, the majority of which came from the Faculty of Pure and Applied Sciences. From interactions with students at both the undergraduate and postgraduate levels it was evident that citations and

referencing were key focus areas. Teaching resources on citation styles and referencing were mounted on the websites and more open sessions would be scheduled for students in the coming academic year.

Orientation lectures to undergraduates and postgraduates of the Education Section of the Faculty of Humanities and Education were offered from September 20-23, 2010. This was seen as vital because of the closure of the Education Documentation Centre and the merging of this collection with the education collection in the Main Library. These sessions sought to assist students in finding their way in the Library and to reduce the anxiety that would likely occur as a result of the closure of the Centre. Specialized sessions were also held on the request of lecturers in education throughout the year.

The table below shows the number of students exposed to Information Literacy training during the academic year; these include customized and outreach sessions, and targeted activity by branch libraries.

| Information Literacy Training Sessions conducted at the Main Library, Branch Libraries, and Outreach | Sessions | Number of Attendees |
|---|---|---|
| Main | 199 | 6,004 |
| Law | 13 | 595 |
| Medical | 7 | 114 |
| Science | 18 | 219 |
| Western Jamaica Campus | 18 | 249 |
| Outreach | 6 | 480 |
| **Total** | **260** | **7,661** |

**Increase in Information Literacy Sessions between 2007 to 2011**

| Year | Number of Sessions | Number of students |
|------|--------------------|--------------------|
| 2007-2008 | 269 | 6,422 |
| 2008-2009 | 289 | 4,924 |
| 2009-2010 | 185 | 5,640 |
| 2010-2011 | 260 | 7,661 |

## Information Literacy Online

In order to reach a wider audience and to provide interactive resources anytime anywhere, the Mona Information Literacy Unit updated several online resources. The presentation *How to avoid plagiarism by proper referencing* was updated and a copy of this PowerPoint was placed on the Graduate Studies portal. The Unit also produced *Wikipedia: Is it for you*? in an effort to guide students as to the pitfalls in using Wikipedia as a scholarly source in their research. To assist students to improve their research and writing skills, and to mark **World Book and Copyright Day** on April 23, 2011, MILU mounted an exhibition on *Literature Review* at the Main and Branch Libraries. The information is mounted in PDF format on the Library's website and can therefore be consulted by students at anytime.

## Focus on Postgraduate Students

Assistance was provided to postgraduate students in face to face meetings as well as by e-mail regarding the format, arrangement, abstract and referencing of their theses. Training sessions in the use of EndNote were also held throughout the year. The table illustrates the consistency with which theses were sent to the Library by the Office of Graduate Studies and Research for scrutiny.

| Year | Theses | | Total |
|------|--------|------|-------|
| | **Masters** | **PhD** | |
| 2009-2010 | **43** | **49** | **92** |
| 2010-2011 | **41** | **53** | **94** |

Furthermore, since February 2010 the Library has been more involved in giving assistance to postgraduates in referencing and presentation of their theses prior to and after submission for examination. The Unit produced a thesis consultation request form for students to make request in advance giving librarians time to plan for these meetings. These forms are available at the reference desks at the Main and Branch Libraries or via email from MILU. This has helped tremendously in streamlining this activity and reducing the anxiety levels of both students and librarians.

The table below shows the increase in the number of consultations over the previous year. This resulted in an improvement in the quality of the presentation and referencing in the theses submitted to the Office of Graduate Studies and Research.

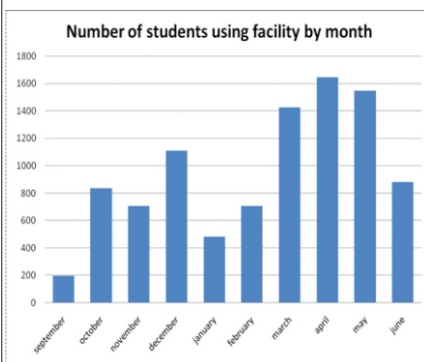| Year | Consultations |
|------|---------------|
| 2009-2010 | 23 |
| 2010-2011 | 54 |

## Information Literacy in the Bahamas

Mrs. Karlene Robinson, Coordinator of MILU, and Mrs. Faith McKoy-Johnson, Medical Librarian, participated in information literacy training of students and faculty of the School of Clinical Science and Medical Research as well as the Centre for Hotel and Tourism Management in Nassau, Bahamas, from February 26-28, 2011. These sessions were timely and students were able to see how they can benefit from the use of electronic resources in their discipline available through the catalogue, databases, and on the internet.

## SCIENCE BRANCH LIBRARY

The refurbishing of the Science Branch Library which began the previous academic year created a more conducive atmosphere to the teaching and research process. On September 13, 2010 the new Postgraduate Learning Commons (PGLC) which includes seminar rooms, conference room, a 25-seat computer lab and reading room for graduate students, and the 42-seat computer lab created for undergraduates, were formally opened. The shifting of the underused collections such as abstracts and indexes from the first floor to basement storage resulted in additional seating space for undergraduates. As more students acquired personal laptops the need to provide electrical outlets was evident, so 64 electrical outlets were provided on the ground floor.

| PGLC, Science Library | Usage: number of students |
|---|---|
| September 2010 | 196 |
| October 2010 | 838 |
| November 2010 | 706 |
| December 2010 | 1,112 |
| January 2011 | 485 |
| February 2011 | 709 |
| March 2011 | 1,427 |
| April 2011 | 1,646 |
| May 2011 | 1,549 |
| June 2011 | 884 |
| July 2011 | 400 |
| **Total** | **11,963** |



Number of students using facility by month

Since its opening the PGLC experienced very heavy usage in all areas. During the academic year 2010/2011, postgraduates used the PGLC for several activities. The table and graph above highlight the statistical breakdown per month on the usage and bookings made.

PhD student Cheryl Stewart, defended her thesis in Science Branch Library's PGLC in November 2010, to Professor Helen Jacobs, Professor Wayne McLaughlin, and others.

## Summer Drug Research Experience Workshop

Eleven high school students attended the Summer Drug Research Experience Workshop put on by the Pharmacology Department, UWI Mona, during July 4-7, 2011 and July 11-14, 2011.

The collaboration of the Library was sought for use of the Science Branch Library's Computer Lab as well as assistance from staff in the Science Library, for presentation of sessions on reference material and conducting advance searches using Medline. Participants came from schools in the corporate and rural areas namely Campion College, Immaculate Conception High School, Kingston College, Excelsior High School, Munro College and Cornwall College.

## CARDIN

The CARDIN Secretariat received support from the Disaster Risk Reduction Centre, UWI Mona Campus, during the year under review. Dr. Barbara Carby, Director of the Centre, encouraged the preparation of a proposal to the African, Caribbean and Pacific (ACP) Group of States which was submitted October 20, 2010. The general objective of this proposal is to "strengthen the capacity in the Caribbean for the collection, indexing, dissemination and use of disaster related information."

Further support in the form of resource personnel assisted the Secretariat in the accomplishment of its annual targets. During the period May to July 2011,. Mr. Dorlan Burrell, Postgraduate Student, Environmental Management Unit/DRRCs MSc programme, was assigned to the section for 20 hours each week. Mr. Burrell's main assignments were to upgrade the Caribbean contacts listing and upload

records to the Virtual Disaster Library. The CARDIN Secretariat was able to boost its services and attract more visitors during the period under review due to the support and insight of Dr. Carby, and the public recognition of Ms. Beverley Lashley, Head, Science Branch Library and Coordinator of CARDIN, by the *Association of Caribbean University, Research and Institutional Libraries* (ACURIL) as the Caribbean Information Professional of the year 2011 for her contribution to the management of disaster information and the impact of CARDIN in the region.

**MEDICAL BRANCH LIBRARY**

The Medical Branch Library was significantly upgraded resulting in a more pleasing and inviting environment with seating increased to 257. This includes a 25-seat computer lab, casual seating, and facilities for bag room and lockers on the ground floor; while the first floor includes a conference room and refurbished carrels. The roof deck on the second floor was enclosed to allow for some 60 additional seats as well as two group study rooms. Facilities for personal laptop use have also been provided, as well as a Bag Check Room outfitted with lockers. The Library has already seen increased traffic in all areas.

**LAW BRANCH LIBRARY**

The construction of a multipurpose Faculty of Law Building provides students with a seamless flow to classrooms, faculty and administrative offices and to a two floor Law Library. The Law Collection housed in the Main Library was transferred to the new two-level facility which opened to the public on March 14, 2011. The Law Library provides seating for approximately 150, a small computer area, areas for use of personal laptops, a laptop loan service for 18 laptops, as well as two seminar rooms.

The immediate focus of the Law Library is collection development and access. To this end, database creation to provide improved accessibility

to the Caribbean materials continued and at the end of July 2011 the number of records stood at:

- Caribbean Law Journals Index Database = 385 records

- Jamaica Law Reports Index Database = 18, 281 records

- Faculty of Law Staff Publications Index Database = 62 records.

- Jamaica Gazette Database = 57 records

Efforts were also made to ensure that material appearing on Reading Lists was in place for the second and third years of the LLB programme.

## WESTERN JAMAICA CAMPUS LIBRARY

Although restricted by the physical infrastructure, some improvement at the WJC Library increased the seating from 22 to 40, with provision of 11 desktop computers. In addition, there were also 11 laptop computers for loan. The Library continues to depend heavily on student workers in order to maintain services.

### WEST INDIES AND SPECIAL COLLECTIONS

Ms Tanya Manassi gained considerable experience in the management of Special Collections from an attachment at the Alma Jordan Library, St Augustine Campus, in May 2011. The Section redoubled its efforts in the organization of special material. It was projected that the organization of the Sheridan Collection and PJ Patterson Collection would be completed by December 2011 and finding aids would be accessible, thus facilitating research of this material. Three forms had been designed to further streamline administrative procedures in the West Indies and Special Collections Section. With the ongoing digitization programme and public access to material from the Special Collections, the forms were designed to monitor and manage donations and the use of special material. These forms are: *Application for Permission to Reproduce UWI Material; Agreement for Outgoing Loan of Works of Art/Artifacts;* and

*Gift/Deed Form.* These have formalized previously informal procedures for dealing with the Library's valuable collections and donations of special material.

## TECHNICAL SERVICES

After years of deliberation, three formerly separate units: Acquisitions, Serials, and Cataloguing Sections were merged to achieve greater efficiencies in terms of staffing and processes, and more efficient use of ALEPH - the integrated library system software. These Sections are located in one physical space loosely referred to as *Technical Services* with the mandate to retrain staff so that several persons are equipped to perform a number of integrated functions.

The focus of the Section was to leverage the technology at its disposal and as such introduced an Online Request System designed in Microsoft Access, which allowed librarians throughout the system to place titles to be considered for purchase directly into a database. This facilitated better record-keeping and accessibility as it minimized the use of paper suggestion slips, provided for better tracking and monitoring of requested orders, matched orders with donations received, and provided easy feedback thus enabling healthier communication and quick response to queries on the status of requested items. The system also provided greater transparency in the ordering process. Continued use of the process would be consolidated in the 2011/2012 academic year.

Another example of better utilization of technology is that donated items were for the first time incorporated into the Aleph Acquisitions Module from March 1, 2011. This provided a permanent record of donated material and alleviates the difficulty of tracking donations post-acquisition. Inputting the data into the Acquisition Module also allowed a cost to be ascribed to the gift, not only to gain monetary value but also to factor staff time in handling the material.

## INFORMATION RESOURCES

### Print Resources

The Library continued to experience severe financial challenges in the pursuit of its commitment to provide resources and services of the highest quality in support of research and teaching.

The statistics below show that the number of new titles added to the collection decreased when compared to last year. A total of 2,924 titles were added to the Library's collections. Of these only 544 were purchased, 2,380 were received as gifts.

|  | 2005/ 2006 | 2006/ 2007 | 2007 /2008 | 2008/ 2009 | 2009 /2010 | 2010/ 2011 |
|---|---|---|---|---|---|---|
| New Titles | 2,544 | 3,534 | 3,119 | 4,602 | 4,731 | 2,924 |
| Volumes | 3,846 | 5,550 | 5,153 | 6,751 | 6,996 | 5,779 |

### Electronic Resources

In keeping with the policy to move to electronic journals, the Library now subscribes to 46,165 electronic journals and 3,882 electronic books. The Library also commenced subscription to the **EBSCO Caribbean Search Database** which provides full text access to Caribbean material and the **Wilson Web database**, an amalgamation of the full text titles from 10 Wilson databases which includes several full text law journals. Agricultural research was strengthened by the funding obtained to the tune of US$5,000 from the Technical Centre for Agricultural and Rural Cooperation (CTA), to purchase the **TEEAL database** produced by Cornell University. CTA will provide an initial investment in the (1993-2009 and 2010 updates) to improve the library's resources in the furtherance of agricultural research. The database provides access to approximately 200 full text journals which capture the best agricultural research output.

**Significant Donations**

The Library obtained significant gifts of West Indian material donated by the estates of Mr Kenneth Ingram, former University Librarian, and the Honourable Professor Rex Nettleford, former Vice Chancellor. Retired Deputy Principal, Mr Joseph Pereira donated a significant collection of Latin American literary material. Other significant gifts were received from Mr LeRoi Clarke the renowned Trinidadian and Tobagonian artist; the Chinese Embassy through the auspices of Dr Courtney Hogarth, Director of the Confucius Institute; books and other special material in Economics and Banking from Professor Claremont Kirton; and 44 law books from the Faculty of Law and the Kingston Bookshop, among others. A total of 110 titles of books and journals were donated by the Disaster Risk Reduction Centre. This donation assisted in filling the gaps in some journal titles while the book collection will provide irreplaceable Caribbean geological information in the Science Library. A donation of J$55,000 was also received from UWI STAT, Mona Corps, in February 2011.

In an effort to foster 'give back' on the part of students, the Library initiated a Library Book Drive for the month of June 2011 to encourage finalizing and other students to donate books to the Library. This initiative, suggested by Ms Cherry-Ann Smart, Librarian 1, received modest success garnering donations of 41 titles to boost the Reserved Book Collection.

Gifts also came in the form of a generous donation from Mr. Joseph Pereira of 23 paintings done by the intuitive Jamaican artists Ras Dizzy, as well of one of his own works from retired lecturer of the Department of Literatures in English, Dr. Earl McKenzie.

**STAFF DEVELOPMENT**

The Staff Training Librarian, Ms Cheryl Kean, organized a number of training programmes which included webinars and face to face sessions throughout the year. These sessions explored the use of cutting edge

technology in the academic environment as well as other key areas pertinent to staff development.

## Library Sandbox Programme

The Library Sandbox programme continues to successfully fulfill its mandate of keeping staff abreast of the new technologies impacting libraries. Sessions held during this academic year included a presentation by Mrs. Cynthia Meggoe-Ebanks from MITS on the webinar software *Big Blue Button*. Staff members got an opportunity to discover the features of the software as well as an understanding of implications of webinar software for teaching, learning, and the sharing of information across borders in the academic environment. Ms. Sasekea Harris, Jay Jordan IFLA/OCLC Early Career Development Fellow 2010, shared experiences of her visits to libraries in Europe and the United States.

Ms. Sam Nickell, Vice President of Product Development at *Boopsie* gave a comprehensive demonstration of the features of this multi-platform **mobile** application for public and academic libraries. Mrs. Faith McKoy Johnson gave a presentation on *Twitter* and its use and application in the academic library environment, while Ms. Cheryl Kean presented on "QR codes" and their usefulness for marketing the library's products and services. The "QR code" for the University Library was rolled out on bookmarks at the Denbigh Agricultural Show in July 2011 as a test before full use in the new academic year.

## Share One Thing Programme

The **Share One Thing Programme** was developed and launched in February 2011 and three sessions were held. Designed to be a forum for staff who attended conferences or other training programmes to share their knowledge with colleagues, it is also seen as contributing to capacity building at both the individual and institutional levels. The topics covered were: a) *Presentation Techniques: Using Your Body as a Teaching Aid* - presenter Mrs. Karlene Robinson who shared her experience from the

ACRL Immersion of Information Literacy; b) *Proposal and Grant Writing* - Presenter: Mrs. Frances Salmon, who shared her experience from attending continuing education course on this topic at the Mona School of Business, c*) Mounting and Preserving Library Exhibitions* – Presenter: Mr. Dunstan Newman, who spent one month at the University of Florida Digital Library Centre, while on a UNESCO Fellowship.

## Customer Service Training

In keeping with the thrust to improve customer service and to integrate staff strategies to satisfy user demands, the *Customer Service Standards* for the Library were launched in January 2011. At the request of the University Librarian, these standards were shared with the other campus libraries. Now available in all Branches and Sections and read and agreed to by all staff members, these standards provide a guide to expected behaviours for Library staff. This launch was followed by a number of small group training sessions for staff in July entitled, "*How to Deal with the Angry, Abusive, Aggressive Library Patron"* which offered excellent insights on how to understand the pressures and stresses of students, and measures which staff members can employ to diffuse challenging situations.

## Training of Student Workers

The Library continued to depend on a cadre of student workers in a number of crucial areas of its service provision and development. Training was crucial to the productive output of these support staff members**.** Two training sessions for new and returning student workers were conducted in September 2010 and January 2011. Instructions included information on good work ethics, expectations of student workers, basic customer service principles, and rules governing work in the Library.

**Three training sessions titled "***Shelving in the UWI Library*" were also conducted with student assistants, particularly those assigned to the

Extended Hours Shifts who were responsible for shelving of material in the library at nights. These sessions were important to relieving the frustration of users who either could not find items on shelves due to mis-shelving of material or in cases where material was not re-shelved in a timely and efficient manner.

## National Engagement

The Library continued to provide leadership to libraries nationally through the involvement of staff in the Library and Information Association of Jamaica and in the Jamaica National Library and Information Network. Mrs. Karlene Robinson made six presentations on the topic, "Enhancing Learning in the School Libraries through the use of Technology" at the Jamaica Library Service annual training seminars in six regions throughout Jamaica during the period November 16, 2010 to February 24, 2011. The overall theme of the seminars was "School Libraries: Building Literate Communities".

She also made another presentation on Web 2.0: "The Ethical and Legal Challenges for Public Libraries Today" at the Public Education Forum convened by the Association of Librarians in the Jamaica Library Service (ALJALS), on Wednesday April 13, 2011 at the Joyce Robinson Hall, Kingston and St. Andrew Parish Library. These sessions were attended by a number of high school students, teachers and librarians.

## PAPERS PRESENTED

- Douglas, Myrna. "Continuing Education and Professional Development of Caribbean Law Librarians." 26th Caribbean Association of Law Libraries (CARALL) Conference and Annual Meeting, Port of Spain, Trinidad and Tobago, July 2011.

- Harris, Myrtle. "Plagiarism in Academic Institutions". Meeting of COLINET members, February 16, 2011, Bethel Bible College.

- Kerr-Campbell, Maureen. "Digital Preservation of the Cousin Hereward Postcard and the West Indian Journey of a 1961 Undergraduate Collections at the Mona Library, University of the West Indies, Jamaica" – The Archaeology Society of Jamaica (ASJ) Symposium, Kingston, April 13-14, 2011.

- Lashley, Beverley.  "Urban Risk Reduction and Governance: A Review of the Literature."  Regional Workshop - Caribbean Cities Getting Ready: Improving Resilience to Disasters and Climate Change. Dominican Republic, August 4-8, 2010.

- Lashley, Beverley.  "Documenting and Accessing Earthquake and Related Hazards Information". Jamaica Fulbright-Humphrey Alumni Association Public Forum on Earthquake and Tsunamis,  Kingston, Jamaica. October 20, 2010.

- Lashley, Beverley.  "Writing Winning Proposals: Seven Steps to Success" DLIS Summer Institute on Business Information Services and Resources. June 27 – July 1, 2011.

- Lashley, Beverley.  "Caribbean Disaster Information Network – A Free Access Resource", Association of Caribbean, Research and Institutional Libraries XLI Tampa, Florida, May 30 – June 3, 2011

- McLean, Evadne with Dorothy Palmer. "The Library has flooded! Even with a Preparedness Plan,  Disasters can Strike: Flooding Experiences, UWI Mona Library." ACURIL. Tampa, Florida. May 30 – June 3, 2011.

- Nicholas, Pauline. "Web 2.0 Benefits and Challenges for Public Libraries Today". The Association of Libraries in the Jamaica Library Service Public Education Seminar. June 2011.

- Nicholas, Pauline. Poster Presentation. "A Feasibility Study of Webinars Series". American Library Association, Learning Roundtable. New Orleans, June 2011

- With Thelma White**:** "E-Learning, E-books and Virtual Reference Service: The Nexus Between the Library and Education." Biennial Conference on Education. Ocho Rios, Jamaica. June 15- 17, 2011.

- Robinson, Karlene. "Enhancing Learning in the School Library through the use of Technology", Jamaica Library Service annual training seminars in six regions of Jamaica, November 16, 2010 – February 24, 2011.

- Robinson, Karlene. "Web 2.0: The Ethical and Legal Challenges for Public Libraries Today". Association of Librarians in the Jamaica Library Service (ALJALS) Forum. Kingston and St. Andrew Parish Library, April 13, 2011.

- Lawrence, Yvonne and **Claudette Solomon**. "Legal Information for Business (TBC)" DLIS, UWI Summer Institute on Business Information Services and Resources, July 27 – July 1, 2011.

## PUBLICATIONS

### Refereed Journal Articles

* Kean, Cheryl. "An index to the Journal of Education and Development in the Caribbean Vols. 1-10". *Journal of Education and Development in the Caribbean* Vol. 11 no. 2 : 122 - 159.

* Nicholas, Pauline. "From Desk to Desktop: Digital Reference Service Leveraging Educational Assistance to the Distant Learner: Implications for Jamaica." *Journal of Library and Information Services in Distance Learning.* 4.1/2: 18-29.

* Nicholas, Pauline. "Benchmarking an Essential for Special Libraries in the Caribbean: The Jamaican Case." *Library Management* 31. 3 (2010): 186-197.

* Nicholas, Pauline. "E-book Use at the Mona Library of the University of the West Indies: Marketing Made a Difference." *Elsevier Library Connect Newsletter.* 9 .2 (June 2011): 5.

* Newman, Dunstan. "A Book Repair Programme: A Practical Solution to Damaged Items and Tighter Budgets." *Library and Information Association of Jamaica Bulletin* 2010-2011. (2011)

* Amenu-Kpodo, Norma, Judith Rao and **Rosemarie Runcie**. "Towards a centralized University of the West Indies Mona Information Network (UWI-MINET)". *Library and Information Association of Jamaica Bulletin* 2010-2011 (2011)

### Books and Monographs

* Lashley, Beverley. <u>Cooperative Planning and Disaster Recovery Strategies: Collections of the Comprehensive Research Libraries of the State of New York.</u> Germany: VDM Verlag Dr. Muller. 2010.

\*   Robinson, Karlene and Novelette Cooke. <u>Carlong Economics for CSEC with SBA Study Guide and Exercises and CD</u>. Kingston, Jamaica: Carlong Publishers, 2011.

\*   Robinson, Karlene and Sybile Hamil. <u>Carlong Principles of Business for CSEC with SBA Study Guide and Exercises and CD. 2<u>nd</u> ed</u>. Kingston, Jamaica: Carlong Publishers. 2011.

## PUBLIC SERVICE

**Beverley Lashley**

–   Chair, Membership Committee, Jamaica Fulbright Alumni Association

–   Member, Program Committee, ACURIL Conference

–   Judge, National History Museum of Jamaica of the Institute of Jamaica

**Evadne McLean**

–   Joint Editor, *Library and Information Association of Jamaica Bulletin*

**Pauline Nicholas**

–   President, Library and Information Association of Jamaica

–   Assistant Treasurer, Jamaica Humphrey Fulbright Alumni Association

–   Member, The Online Computer Library Centre America Regional Council By-Laws Committee

**Andrea Robins**

–   Secretary, Library and Information Association of Jamaica

**Sandra Stubbs**

- Executive Member, Steering Committee, Jamaica Library Service Retirees' Association

- Judge, National Reading Competitions, Jamaica Library Service

- Distinguished President, Kiwanis Club of St Andrew

**AWARDS**

**Ms Beverley Lashley**, Head, Science Branch Library and Coordinator of CARDIN, was recognized as the Caribbean Information Professional of the Year 2011 by the *Association of Caribbean University, Research and Institutional Libraries* (ACURIL).

**Mr Dunstan Newman**, Preservation and Conservation librarian was awarded a UNESCO Fellowship in Preservation and Conservation to pursue an attachment at University of Florida at Gainesville.

**Mrs Pauline Nicholas**, American Library Association (ALA) Emerging Leaders Award 2011.