

Michael Williams Curriculum Vitae



Professional Summary

Established and managed the UWI Western Jamaica Campus (WJC) in Montego Bay. Highly motivated Transformational leader at the University level that is assessable to staff and students, with 10 years administrative leadership experience at the tertiary level. Energetic and passionate strategic team builder.

Contact Information

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Key Skills and Strengths

Strong verbal communication
 Knowledge of accounting, finance and budgeting
 Strategic team builder
 Attention to detail

Committees Chaired

Faculty of Social Sciences Budget Committee
 UWI Bookshop Audit and Finance Committee
 MSBM Policies and Procedures Committee
 MSBM Executive Seminar Committee
 Faculty of Social Sciences Admissions Committee
 Faculty of Social Sciences Awards Committee
 Faculty of Social Sciences Registration Committee
 MSBM Orientation/Registration Video Committee
 Faculty of Social Sciences Time Table Committee
 MSBM Oneness Committee

Staff development –

Initiated Quality Assurance & Customer Service Training

Student Development

Initiated Bloomberg training

Leadership Experience

Campus Director WJC – 2008 to 2012

Oversaw building of Nursing Skills and MBBS Laboratory and launched nursing and MBBS programmes at WJC. WJC MBBS and nursing students achieved better pass rates for courses when compared to Mona students. WJC won the Montego Bay Chamber of Commerce Industry Education Award in 2012.

Acting Executive Director MSBM – 2016 to 2018

Led the Business School in achieving for the first time AMBA 5 year accreditation for the MBA programme. Guided the School in winning an international award for the first time, AMBA International Innovation Award.

Deputy Executive Director MSBM – 2015 to 2016

Responsible for the management of all business undergraduate and graduate programmes at UWI. Led the development and Introduction of 4 new MSc programmes. Led the development of several policies and procedures

Unit Head Accounting and Finance – 2013-2016

Developed and introduced the Cooperative Programme in Accounting

Deputy Dean Faculty of Social Sciences 1994-96

Initiated the introduction of the Summer School Programme in the Faculty of Social Sciences

Honours and Awards

Best Academic Student EXED Community College 1975-77
 Runner-up Student of the year EXED 1977
 Kiwanis International Distinguished President 1997
 Liguanea Kiwanis Club Kiwanian of the Year 1993 & 2006
 Liguanea Kiwanis Club Kiwanian of the Year 2007 & 2013

Executive Educational conferences attended

AMBA Executive Conferences in Dubai and Peru
 AACSB Quality Assurance in Florida

Education

MSc Accounting 1985 (UWI Mona)
 BSc Management Studies 1980 (UWI Mona)