



THE UNIVERSITY OF THE WEST INDIES
 MONA, JAMAICA, WEST INDIES
UNIVERSITY CHAPEL

Location: Corner of Gibraltar Camp Road & Ring Road (opposite the Old Dramatic Theatre)

Tel: 1 (876) 935-8317/8540/8301

Whatsapp: 1 (876) 389-3577

Email: chapelbookings@uwimona.edu.jm

CHAPEL USER FEES

SCHEDULE A

Effective: September 1, 2020

	WEDDINGS/VOW RENEWALS	FUNERALS ¹	CONCERTS /RECITALS ²	SPECIAL SERVICES ³	CHRISTENINGS/ BAPTISMS ⁴
USER CATEGORY	JA\$	JA\$	JA\$	JA\$	JA\$
Non-UWI Individuals	31,000	29,000	42,000	22,000	22,000
DISCOUNTED INDIVIDUAL RATES					
UWI Students	26,000	24,000	35,000	18,000	18,000
UWI Staff Members	28,000	26,000	38,000	20,000	20,000
Members of Major UWI Boards/ Committees					
Current Members of the University Singers/Chorale					
Friends of the Chapel (Donors)					
UWI Alumni	29,000	27,000	39,000	20,500	20,500
Other UWI Affiliates	29,500	27,500	40,000	21,000	21,000
DISCOUNTED GROUP RATES					
UWI Student Groups	-	-	33,000	18,000	-
Other Student Groups (Non-Profit)	-	-	33,000	18,000	-
Church Groups (Non-Profit)	-	-	35,500	18,500	-
Church Groups (Profit)	-	-	35,500	18,500	-
Other Groups (Non-Profit)	-	-	35,500	18,500	-
NORMAL GROUP RATES					
Other Student Groups (Profit)	-	-	42,000	22,000	-
Other Groups (Profit)	-	-	42,000	22,000	-

**The above are the standard user rates for the Chapel. They include the REFUNDABLE Late Fee, Facility Rental Fee, cost for cleaning, restroom supplies, and the provision of 2 unarmed security guards for between 3-5 hours. The non-refundable Booking Fee or Equipment Fees are not included.*



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SCHEDULE B

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RENTAL FEES	JA\$
Facility Rental Fee*	750/hr - 1,700/hr
Booking Fee (Non-Refundable)	3,000
Late Fee (Refundable)*	6,000
Rehearsal Fee/Additional Time	4,500/hr
Photography Only ⁵	6,000/hr
Video-shoot/Filming Only ⁵	10,000/hr
Car Park Only	13,000 (max. 4hrs)
Folding Plastic Chair	200 ea.
Table	500 ea.
Table Cloth	500 ea.
Potted Palms	300 ea.
Outdoor Speaker Box	1,000

SERVICE FEES	JA\$
Cleaning Fee*	3000/hr
Security*	600/hr/guard
Pianist	10,000
Officiant/Marriage Officer**	6,000

EQUIPMENT FEES	JA\$
Organ***	30,000
Grand Piano (tuning charges included)	14,000
Upright Piano	6,000
Special Tuning****	14,000



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FEE SCHEDULE NOTES

SCHEDULE C

Event Types

- ¹ Persons using the Chapel for funerals are encouraged to contribute to the Chapel Restoration Fund/Organ Repair Fund.
- ² The Concert/Recital User Fee are for half-day concerts only. Persons wishing to access the Chapel for BOTH the morning and afternoon periods will be required to pay double the user fee reflected.
- ³ Special Service charges apply in instances where the individual or group wishes to have a separate Sunday service for a celebratory activity such as Founders Day, Anniversaries, Hall Week, etc. The Officiant Fee is already included in the rates.
- ⁴ Christening/Baptism done outside of a regular Sunday Service. The Officiant Fee is already included in the rates.
- ⁵ Photography and Video-Shoot/Filming Fees includes the provision of two security guards for the safety of our clients. The rate can be negotiated depending on the size and nature of the activity.

Other Fees

*** Mandatory Event Fees**

**** Officiant/Marriage Officer Fee** is a mandatory for Special Services & Christenings/Baptisms. However, it is already included in the user fees for both activities.

***** Provision for an Organist is also included in this fee.** Due to the high cost of maintaining the organ only organists on the approved list presented by the University are allowed to play the organ.

****** Special tuning of the Organ/Upright Piano requested by the client.**

Further details on the Chapel user categories and the activities permitted at the venue can be found in the Chapel User Guidelines.